

Establishment and Authority

The WECC Member Advisory Committee (MAC) is a standing committee established in accordance with section 8.2.1([URL](#)) of the WECC Bylaws (Bylaws).

Purpose

The purpose of the Member Advisory Committee is to advise the Board on any matters the Board requests the committee to evaluate or consider; and advise the Board on matters as the committee deems appropriate.

Responsibilities

MAC responsibilities include those specified in section 8.5.5 ([URL](#)) of the Bylaws.

The MAC will provide advice and recommendations to the Board with respect to the development of budgets, business plans, funding and other matters pertinent to the purpose and operations of the corporation.

The MAC will provide timely updates and communications to, and obtain feedback from, the membership on issues facing WECC in order to provide input to the WECC Board to inform and influence its decisions on current issues facing WECC.

The MAC will develop a work plan which encompasses issues identified by the Board and by the MAC. The work plan will be clearly communicated to the Board and the membership and implemented to ensure the output is timely to inform and influence WECC decisions.

The MAC will publish its meeting calendar for the year well in advance of the coming year.

The MAC will work in cooperation with the Board to develop the agenda for and to implement the Annual Membership Meeting.

The MAC will strive to ensure appropriate coordination and communications are established and maintained between the MAC and the Peak Reliability MAC.

The MAC will actively participate and coordinate with the WECC Board on its review of WECC governance, management, and activities under section 4.9 ([URL](#)) of the WECC Bylaws, but will perform a separate assessment on behalf of the membership in order to provide the Board with independent advice and recommendations.



Committee Composition and Governance

1. Membership

Membership is specified in sections 8.5.1 through 8.5.3 ([URL](#)) of the Bylaws.

MAC participation on the Board Nomination Committee is specified in section 6.4.1 and 6.4.2 ([URL](#)) of the Bylaws.

2. Leadership

Leadership is specified in section 8.5.4 ([URL](#)) of the Bylaws.

WECC Staff will perform the Secretary duties for the MAC, including the preparation of meeting minutes for the MAC approval.

The MAC Chair shall manage the committee and its meetings.

The MAC Chair shall work with the Board Chair to establish procedures that ensure open communications between the Board and the MAC.

The MAC Vice Chair shall perform the duties of the MAC Chair in the Chair's absence or in the event of a vacancy in the office of the Chair.

3. Meetings

MAC meetings requirements are specified in the following sections of the Bylaws:

- 8.5.6 through 8.5.10 ([URL](#))
- 8.5.12 and 8.5.13 ([URL](#))

The MAC will coordinate the scheduling of the MAC meetings with meetings scheduled by the Board.

The MAC meetings may be in person or by conference call, as determined by the MAC Chair. The MAC Chair shall determine the location and time of its meetings. Meetings will be held in accordance with the WECC meeting policy.

The MAC will conduct its deliberations in an open and transparent manner, except where closed sessions are required.

The MAC will endeavor to solicit input from, and respect and convey the opinions and views of, all WECC members during its deliberations.

The MAC deliberations will focus on providing input from the membership and assisting the Board to take actions which are consistent with WECC's Bylaws on issues of concern to the membership and in accordance with regulatory guidance as appropriate.

Reporting

Reporting is specified in sections 8.2.1.2 and 8.5.11 ([URL](#)) of the Bylaws.

The main mechanism for communication between the MAC and the membership should be through the class member representatives to the MAC. These communications should be two-way, where the MAC member representatives are seeking input from the membership on issues and are providing updates to the membership on issues before the MAC and the Board, including actions taken.

Review and Changes to the Charter

The MAC shall review this charter on an annual basis and recommend any changes to the Board.

Approved by the WECC Board of Directors: March 11, 2015